

# 2018 FREE Community Tax Preparation

## Filing of Federal and State of Nebraska Returns

### Volunteer Income Tax Assistance (VITA) Site Schedule

Para los clientes que hablan español la preparación de taxes será los domingos en el Jackie Gaughan Multicultural Center, 1505 'S' Street. Para más información hablen al 402-472-6412

**By Appointment Only Sites**

**Indian Center**  
402-438-5231 Ext 921  
1100 Military Road

	<b>SITE NAME</b>	<b>ADDRESS</b>	<b>HOURS</b>	<b>DATES AVAILABLE</b>
<b>MONDAY</b>	Nebraska East Union*	Holdrege and 35th Streets	(Appointment Only) vita.unl.edu	Jan 22- Feb 26
<b>TUESDAY</b>	Anderson Library***	3635 Touzalin Ave	(Appointment Only) vita.unl.edu	Jan 30 - Apr 3
	Nebraska East Union*	Holdrege and 35th Streets	(Appointment Only) vita.unl.edu	Jan 23 - Feb 27
	Center for People in Need	3901 N 27th, Unit 1	11:00 AM to 2:00 PM	Feb 6, 13, 20 & 27
<b>WEDNESDAY</b>	Anderson Library	3635 Touzalin Ave	(Appointment Only) vita.unl.edu	Jan 24- Apr 4
	Nebraska East Union*	Holdrege and 35th Streets	(Appointment Only) vita.unl.edu	Jan 24 - Feb 28
	Center for People in Need	3901 N 27th, Unit 1	11:00 AM to 2:00 PM	Mar 7, 14, 21, & 28
	Asian Community and Cultural Center	144 North 44 Suite A	(Appointment Only) 402-477-3446	Feb 7 - Apr 4
<b>THURSDAY</b>	Asian Community And Cultural Center	144 North 44 Suite A	(Appointment Only) 402-477-3446	Feb 8 - Apr 5
	Eiseley Library	1530 Superior Street	2:30 PM - 6:00 PM	Feb 1 - Apr 5
<b>FRIDAY</b>	<b>No VITA sites open</b>			
<b>SATURDAY</b>	Nebraska East Union*	Holdrege and 35th Streets	10:00 AM to 3:30 PM	Mega Saturdays: Jan 27- Mar 10
<b>SUNDAY</b>	Bennett Martin Library	14th and N Street	1:30 PM to 4:00 PM	Feb 4 - Mar 11
	Eiseley Library	1530 Superior Street	1:30 PM to 4:00 PM	Feb 4 - Apr 8
	Good Neighbor Center	2617 Y Street	1:30 PM to 5:00 PM	Jan 21, Jan 28, & Feb 4
	Nebraska East Union*	Holdrege and 35th Streets	1:30 PM to 3:30 PM	Jan 21 & Jan 28
	Jackie Gaughan Multicultural Center**	1505 'S' Street	(Appointment Only) vita.unl.edu	Feb 4- Apr 8 (closed Mar 18 & 25)

\*East Campus: Enter on Holdrege and 35th. (402) 472-6150 (Monday thru Friday 8:00am - 5:00 pm)

\*\* Bilingual Site, Spanish

\*\*\*Drop Off: meet with tax preparers for intake & schedule return appointment

Site Closure Information

Lincoln Public Schools is closed due to bad weather the following sites are closed: Asian Community and Cultural Center.

If the Libraries are closed, the Library sites are closed (402) 441-8500.

If UNL is closed, UNL sites, Anderson Library & Eiseley Library are closed.

In case of bad weather, please call the site or tune to KFOR 1240 for cancellations.

For more information call 2-1-1, visit [lincolnvitacoalition.unl.edu](http://lincolnvitacoalition.unl.edu) and/or [engage.unl.edu](http://engage.unl.edu), or call the Libraries (402) 441-8500

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# WHAT TO BRING TO HAVE YOUR TAXES PREPARED

## IDENTIFICATION:

- **Social Security Cards** or **ITIN Letters** for EVERYONE who will be included on the return
- **Photo ID** for ALL tax return signers (BOTH spouses must sign if filing jointly)

## HEALTH CARE COVERAGE:

- **Verification** of health insurance (1095 A, B or C)

## INCOME:

- **W-2s** for wages, **W-2Gs** for gambling income
- **1099s** for interest, dividends, unemployment, state tax refunds, pension or 401-K distributions, and other income
- **Records** of revenue from self-employment or home-based businesses

## EXPENSES:

- **1098s** for mortgage interest, student loan interest (1098-E), or tuition (1098-T), statement of property tax paid
- **Statement of college student account** showing all charges and payments for each student on the return
- **Childcare receipts**, including tax ID and address for childcare provider
- **Records** of expenses for self-employment or home-based businesses

Checking or Savings account information for direct deposit/direct debit

Last year's tax return – **RECOMMENDED**

**PLEASE NOTE: The scope of work that can be done within the VITA site is defined by the IRS. If your return is considered “out of scope” for this site, our VITA Volunteers will not be able to prepare your return.**

This **includes**, but is **not limited** to the following:

- **CANNOT** prepare the return if a **Depreciation schedule** is required or a **Schedule F (Farm)** is required.
- **CANNOT** prepare the return if self-employment or home-based business:
  - Has a net loss
  - Has more than \$10,000 in expenses
  - Has self-employed, SEP, SIMPLE, or qualified retirement plans
  - Has employees
- **CANNOT prepare a return with casualty or theft losses.**
- **MAY** be able to prepare a return with **Schedule E (rental income)** or **Schedule K-1 (partnership or trust income)**
- **MAY** be able to prepare a return with income from **dividends, capital gains, or minimal brokerage transactions.**
- **MAY** be able to prepare the return if it involves a **current bankruptcy.**
- **NOT** all sites prepare multiple state returns.

**For SNAP (Food Stamp Program) assistance please call the SNAP Outreach hotline at 1-855-444-5556.**

